



ST. FRANCIS METHODIST SCHOOL

Possibilities to Realities

where no one is left behind



Dear Parents / Guardians

Greetings from St. Francis Methodist School.

As we await the school re-opening, I would like to share with you some important information for the new Academic Year 2009.

1. Academic Calendar 2009

The school has made some changes to the academic calendar and the school terms will be as follows:

Semester One

Term 1: Monday 5th January to Friday 13th March (10 weeks)
Term 2: Monday 23rd March to Friday 12th June (12 weeks)

Semester Two

Term 3: Monday 29th June to Friday 4th September (10 weeks)
Term 4: Monday 14th September to Friday 6th November (8 weeks)

Please be informed that students will not be allowed to leave before each school term ends. In a year, there are 12 weeks of school holidays. The rest of the time should be spent on learning, studying and enjoying school life. We seek your understanding in ensuring that your child/ward does not miss out on any part of the school programme for the year.

2. Absenteeism/Truancy

Some students are fond of cutting classes or absenting themselves from school without valid reasons. Such bad habits which are bound to affect the students' performance are not tolerated by the school and disciplinary actions will be taken. Besides a series of warning letters issued by the Care Teacher, the respective Division Head and finally the Principal, the student in question will also not be allowed to take the supplementary examinations. Taking the supplementary examinations is not a right but a privilege accorded to deserving students who have demonstrated diligence in their work and who have been regular in their attendance.

3. Courses & Subject Combinations

We have also streamlined the courses and subject combinations to better match the ability of our students. Our aim is to give each of our students the most

suited combination and/or course to enable them to produce the best possible results they are capable of. Please feel free to approach our Division Heads should you need any advice pertaining to this aspect.

4. New Students/Orientation

The school term opens on Monday, 5th January 2009. New students are to report on Friday, 2nd January 2009, to attend to any outstanding administrative matters.

All new students are also required to participate in our school Orientation Programme held on 5th and 6th January 2009.

5. Open House 2009

The school will be organising an Open House on 17th January 2009 (Saturday) from 10am till 2pm. You are cordially invited to bring your friends and family along to learn more about the school. Do come by and find out who we are, as well as what we do and offer here in St Francis.

6. School Bookshop

The bookshop's opening hours during the holidays are as follows:

- a) From 1st December to 12th December 2008:
Tuesday and Thursday @10:00am to 3:00pm
- b) From 15th December until school re-opens:
Daily @10:00am to 3:00pm (except public holidays)

7. Free school bus services will no longer be available from January 2009

8. School Website

Please log on to our school website, www.sfms.edu.sg, for regular updates or new information.

I look forward to your fullest support and cooperation in the aforementioned matters. Please do not hesitate to contact me or a member of my staff in any matter concerning your child/ward. Should you have any request to be made to the school, please do it in writing and address it to the School Principal. Please be reminded that permission has to be sought before any action is to be taken on your part for such matters relating to the school. Let us work together for the betterment of your child's/ ward's future.

Last but certainly not the least, my staff and I would like to take this opportunity of the festive season to wish you a God-Blessed Christmas and a Happy New Year.

Thank you.

Yours sincerely,
Mrs. Lenie Cho
CEO/Principal