



ST. FRANCIS METHODIST SCHOOL

Possibilities to Realities

Friday, August 24, 2007

Dear Parents/Guardians

Examination Centre

We are pleased to inform you that St Francis Methodist School is an examination centre for the Singapore-Cambridge GCE "O" and "A" level examinations from 2007. As such, all our registered students will sit for their **oral and written examinations** in this school. Students are reminded to be in school uniform and appropriately attired at all times.

Meet the Parents/Guardians Programme - Friday 14 September 2007

A gentle reminder, "The Meet the Parents/Guardians," session will be held on Friday 14 September 2007. Our teachers will be in school from **5.30 pm to 8.30 pm** to meet you.

The programme for the day is as follows:

1. Care Teachers will be in their respective classrooms to meet parents/guardians of their students.
2. You will be met by our Student Councilors on your arrival at the school. They will usher you to the respective classroom to meet the respective Care teachers.
3. The teacher will spend an approximate **15 minutes** with parents/guardians. If more time for further discussion with the teacher is required, we seek your understanding by making arrangements with the teacher to meet at another time.
4. The teacher will present a photocopy of your child's progress report to you. You will be asked to endorse on the original copy of the progress report and it will be kept by us.
5. Light refreshment will be served. Please feel free to the self-service.
6. We appreciate your helping us by confirming your attendance. Please fill up the attached form and return to us as soon as possible.

Preliminary Examination

Time-table

A copy of the time-table for the written examination is attached for your ward/child.

Non-Graduating Classes Examination Period

The examinations will be held from **19 to 26 October 2007** for all levels except for Sec 3C5 and PU1E. Examination for Sec 3C5 will be from 22 November to 27 November 2007.

School Bus Services - Term 4

Students taking the school bus during Term 4 from **10 September to 16 November** must be at the various pick-up points **15 minutes before the scheduled time**. This is to facilitate students to arrive at examination venue at least 15 minutes before the commencement time. **Please note that preliminary and actual Singapore-Cambridge "O" and "A" level examinations will commence at 8am sharp for the morning papers** (A new bus time-table is attached).

Last Day of School - For graduating classes

- a) Singapore-Cambridge GCE "O" level - 5 October 2007
- b) Singapore-Cambridge GCE "A" level - 12 October 2007
- c) AUSMAT Grade 12 - 26 October 2007

Notwithstanding the above, students are encouraged to study in School or consult their teachers on a need basis before and during the examination periods.

New Time-Table for Sec 4 students after Preliminary Examination

A new time-table will be issued for Sec 4 classes after the Preliminary Examination. A copy will be made available from the General Office from 14 September 2007. The new compressed time-table would cut down the in between free periods.

Release of Progress Reports and Testimonials for Graduating students

Students may collect the reports from the General Office from 12 October 2007 onwards.

President's Challenge 2007

President's Challenge is an annual series of community-based activities started by President S. R Nathan in 2000 to rally the public towards helping those in need of assistance.

This year, our school has organized "The New Paper Be Yourself Day 2007" to support this event. The annual Be Yourself Day is held on 31 August 2007, the eve of Teacher's Day. The students are encouraged to come to school in an outfit of their choice and make a minimum donation of S\$2 each, for the privilege of being themselves.

Coming School Events/Special Scheduled School Holidays

Please take note of the following events and school holidays:

- *Teacher's Day Celebration - Friday 31st August 2007 from 8am to 12pm (Lessons from 8.00 to 10.20 am)*
- *Term 3 School Holidays - Saturday 1st September to Sunday 9th September 2007 (This does not apply to Sec 3C5).*
- *Deepavali - Thursday 8th November 2007**
- *Marking Day - Monday 29th October 2007 (No lessons for students)*
- *Release of Final Progress Report - 9th November 2007 for all non-graduating classes except Sec 3C5, PU1E & PU2E (30th November 2007)*
- *Deadline for Early Bird Re-Enrolment - 30th November 2007*
- *Term 4 School Holidays - Saturday 10th November 2007 to Sunday 6th January 2008. (Sec 3C5, PU1E & PU2E will have lessons until 30 November 2007)*

Note: * Date is subject to change.

Re-Enrolment for Academic Year 2008

Re-enrolment for new academic year 2008 commences on 17 September 2007. Early Bird discount of S\$300 applies to all **existing** students who re-enroll and pay the school fees in full by **30th November 2007**. You will be separately advised of the school fees for academic year 2008.

Yours faithfully,



Mr. James Teo
Acting Principal
St. Francis Methodist School.

Attachments: (1) Meet the Parent Form
(2) Preliminary Examination Time-Table
(3) A New Bus Time-table (10 Sep to 16 Nov 2007)

Meet the Parents/Guardians Session on 14 September 2007

Reply Form (Fax No: 67608032)

[5.30 pm - 8.30 pm]

Attention: Care Teacher of Class _____

I, _____

parent/guardian of

Student 01) _____ of class _____

Student 02) _____ of class _____

Student 03) _____ of class _____

Student 04) _____ of class _____

Student 05) _____ of class _____

Student 06) _____ of class _____

Student 07) _____ of class _____

Student 08) _____ of class _____

Student 09) _____ of class _____

Student 10) _____ of class _____

is/are* able/unable* to attend the meet the Parent/guardian meeting on 14 September 2007

P.S You may wish to fax your return to the School Office at **67608032** by Monday 10 September 2007.

***Delete where applicable**