



ST. FRANCIS METHODIST SCHOOL

Possibilities to Realities

where no one is left behind

25 September 2008

Dear Parents/Guardians

As the Examinations draw near, I would like to seek your co-operation that your child/ward is being supervised in his/her preparation of the year end examinations. Please ensure that your child/ward comes on time to sit for his/her subject papers.

I would also like to encourage you to enrol your child/ward for Academic Year 2009. I look forward to welcome him/her back to the school on 5 January 2009.

Please be informed that the year-end promotional examinations have been scheduled as follows:

School Examination Period

Class	Examination Period	Marking Day*
ELF1, ELF1 & ELF3	27 October to 30 October	31 October
Extended ELF**	10 December to 11 December	12 December
Sec 1, Sec 2 & Grade 7 Ausmat	27 October to 30 October	31 October
Sec 3C1 to 3C4	27 October to 30 October	31 October
Sec 3C5	3 November to 11 November	12 November
PU1AB/Ausmat Grade 11	20 October to 30 October	31 October
PU1E / PU2E**	10 November to 14 November	Not Applicable

* No lessons on Marking Day for the designated level.

** New students joining us after 3 October or enrolling in the extended programme will be required to sit for this examination.

Examination Time-table

A copy of the time-table for the final term school examination is attached for your ward/child for all levels except 3C5, PU1E and PU2E. Time-table for 3C5, PU1E and PU2E will be separately advised.

School Bus Services - from 2 January 2009

Students wishing to take the school bus from next year **2 January 2009** will be required to make arrangement directly with the bus operator after the school examination period. Bus routes, fees

for next year and how to make arrangement with the bus operator will be separately advised.

Last Day of School and Release of Progress Report - 14 November 2008

No students will be allowed to leave school before 14 November 2007 without written permission from the Principal. Progress Reports will be given out on 14 November 2008 for all classes except PU1E and PU2E.

Extended English Language (ELF) Programme - until 13 December 2008.

Classes for ELF Programme will resume after release of Progress Report on 7 November 2008 until **14 November 2008**.

Students on **regular ELF programme** must complete the re-enrolment of their courses for academic year 2009 before leaving for their school holidays.

Students on **extended ELF Programme** will continue lessons until **13 December 2008**.

Supplementary Lessons for Sec 3C5 will be conducted from 17 to 28 November 2008. Attendance is compulsory.

Coming School Events/Special Scheduled School Holidays

Please take note of the following events and school holidays:

- *Hari Raya Puasa - Wednesday 1st October 2008*
- *Deepavali - Monday 27th October 2008**
- *Marking Day - No lessons during marking day -Please refer to schedule above.*
- *Release of Final Progress Report - 14th November 2008 for all non-graduating classes except PU1E & PU2E (20th November 2007)*
- *Deadline for Early Bird Re-Enrolment - 30th November 2008*
- *Term 4 School Holidays - Saturday 15th November 2008 to Sunday 4th January 2009.*
- *Note: * Date is subject to change.*

Re-Enrolment for Academic Year 2009

Re-enrolment for new academic year 2009 is now open. Proforma statement is attached. Early Bird discount of S\$300 applies to all **existing** students who re-enroll and pay the school fees in full by **30th November 2008**. Please do not hesitate to contact the School Office for more information.

Yours faithfully,

Mrs Lenie Cho
Principal
St. Francis Methodist School.

Attachment: (1) Final Term Examination Time-Table for all non-
graduating classes except 3C5, PU1E and PU2E.
(2) Progress Report
(3) Proforma statement